**Candidate Section**

* You must complete this form and send it to your coordinator to apply for practical assessment:
* Complete all items to register you are ready for the theory and practical assessments; and to receive instruction of where this work book needs to be sent for assessment purposes.
* You must attach information that provides evidence of a previous judging history at an approved competition. This evidence may be copies of judge’s certificates and/or a judging C.V. that can be verified.

|  |  |  |
| --- | --- | --- |
|   |  |   |
| Candidate's Name |  | Candidate's NZQA ID Number |
|   |
| Candidate's contact details |  |  |
|  |  |  |
| I confirm that I will be available to practically assessed at: |
|   |  |   |
| Name of Competition |  | Date of Competition |
|   |   |   |
| Region where the competition is to be held |  | Candidate's signature |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|   | Candidate has competently completed their work book. |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |  |  |  |  |  |  |  |
| Assessed by |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | Candidate has attended the approved NZCA Judge's Seminar |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |  |  |  |  |  |  |  |
| Taken by |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | Candidate has provided evidence of previous judging history. |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|   |  |   |
| Assessed by |  |  |  |  | Verified by |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Candidate has completed all registration forms. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|   | Candidate has settled their invoice. |  |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
|   |  |   |
| Candidate's Name |  | Candidate's NZQA ID Number |

**Candidate Pre-assessment Agreement**

* Complete the following information before your assessment.

|  |  |  |
| --- | --- | --- |
|   | I agree to the unit standard and elements to be assessed |  |
|  |  |  |  |  |  |  |  |  |
|   | The purpose and process of the assessment has been explained to me |  |
|  |  |  |  |  |  |  |  |  |
|   | I am aware of the amount and type of evidence (including any photographic) to be collected and understand what will be required of me during assessment |
|  |
|   | I have been advised what happens to the assessment result and have been made aware of the appeals system available to me |
|  |
|   | I consent to assessment result information being supplied to my employer |
|  |  |  |  |  |  |  |  |  |
|   | I agree to carry out the assessment without assistance from anyone else |  |
|  |  |  |  |  |  |  |  |  |
|   |   |  / / |  |
| Candidates signature  |  |  |  | Date |  |

**Post-assessment agreement**

* Tick, sign and date the appropriate sections on completion of assessment.

|  |  |  |
| --- | --- | --- |
| **Candidate**  |  | **Assessor**  |
|  |  |  |  |  |  |  |  |  |  |  |
|   | The assessment was carried out as agreed |  |   | I agree that the assessment result was fair and accurate |
|  |  |  |  |  |  |  |
|   | I was given feedback on my performance during (if appropriate) and after my assessment |  |   | The assessment was completed in compliance with all ServiceIQ and NZChefs accreditation, moderation and assessment criteria |
|  |  |  |
|  |  |  |  |  |  |  |
|   | I have been informed of the assessment result and agree that the assessment result was fair and accurate |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|   |  |  / /  |  |   |  |  / /  |
| Candidate's signature  | Date |  | Candidate's signature  | Date |

**Internal Moderation**

* Ask the nominated Internal Moderator to sign when moderation is complete.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|   |  |   |  |  / /  |
| Moderator's Name |  | Moderator's Signature |  | Date |